

BOARD OF EDUCATION
Millburn School District 24
REGULAR BOARD of EDUCATION MEETING
September 23, 2019

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Denise Ide, Vice President
Jim Guziak, Secretary
Sean Coleman
Stephen Gray
Brendan Murphy

BOARD CLERK

Veronica Lynn Willis

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Jake Jorgenson, Principal, MMS
Bennett Walshire, Principal, MES

TREASURER

Gary White

VISITORS

Carol McGill

The Regular Board of Education Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide and Brendan Murphy. Absent: Andre Orie.

PUBLIC COMMENTS

There were no public comments.

ADDITION of INFORMATION/DISCUSSION ITEMS

There were no addition of Information/Discussion Items.

ACTION ITEMS

Approval of Lake Villa Public Library IGA

A motion was made by Denise Ide, with a second by Stephen Gray, to approve the Lake Villa Public Library Inter Governmental Agreement. On a voice vote the following board members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide and Brendan Murphy. Nays: None. Absent: Andre Orie. The motion passed.

Approval of Board Policies

A motion was made by Denise Ide, with a second by Sean Coleman, to approve the first reading of Board Policies, which were as follows:

- 1:10 - School District Organization - School District Legal Status
- 1:20 - School District Organization - District Organization, Operations, and Cooperative Agreements
- 1:30 - School District Organization - School District Philosophy
- 2:10 - Board of Education - School District Governance
- 2:40 - Board of Education - Board Member Qualifications
- 2:60 - Board of Education - Board Member Removal from Office
- 2:70 - Board of Education - Vacancies on the Board of Education - Filling Vacancies
- 2:80 - Board of Education - Board Member Ethics
- 2:105 - Board of Education - Ethics and Gift Ban
- 2:110 - Board of Education - Qualifications, Term, and Duties of Board Officers
- 2:130 - Board of Education - Board-Superintendent Relationship
- 2:160 - Board of Education - School Board Attorney
- 5:129 - Personnel - Limitations on Accepting Gifts - For Removal

5:160 – Personnel – Release of Credit Information – For Removal

6:200 – Instruction – Instructional Arrangements – For Removal

8:40 – Community Relations – Spectator Conduct and Sportsmanship for Athletic and Extracurricular Events – For Removal

8:50 – Community Relations – Visitors to the Schools – For Removal

On a voice vote the following board members voted Aye: Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Carissa Casbon LaTourette. Nays: None. Absent: Ardre Orie. The motion passed.

Approval of Overnight Field Trips

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the Overnight Field Trips for the 2019-2020 school year, which were as follows:

- 24-Hour Challenge – September Gr 6-8
- Camp Timber-Lee – October Gr 6
- State Cross Country Meet – October Gr 5-8
- Springfield Trip – November Gr 8
- State Cheerleading – January Gr 6-8
- State Wrestling Meet – March Gr 5-8
- Band Trip – May Gr 4-8
- State Track Meet – May Gr 5-8
- Water Rafting – May/June Gr 6-7

On a voice vote the following board members voted Aye: Denise Ide, Brendan Murphy, Carissa Casbon LaTourette, Sean Coleman, Stephen Gray and Jim Guziak. Nays: None. Absent: Ardre Orie. The motion passed.

Approval of Purchase of iPads

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the purchase of iPads in the amount of \$36,578. On a roll call vote, the following board members voted Aye: Jim Guziak, Denise Ide, Brendan Murphy, Carissa Casbon LaTourette, Sean Coleman and Stephen Gray. Nays: None. Absent: Ardre Orie. The motion passed.

Approve FY 2020 Budget

A motion was made by Denise Ide, with a second by Brendan Murphy to approve the FY 2020 Budget. On a roll call vote, the following board members voted Aye: Stephen Gray, Denise Ide, Brendan Murphy, Carissa Casbon LaTourette and Sean Coleman. Nays: Jim Guziak. Absent: Ardre Orie. The motion passed.

Approval of Summer 2020 Projects to Bid

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the Summer 2020 projects to bid. On a roll call vote, the following board members voted Aye: Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Carissa Casbon LaTourette. Nays: None. Absent: Ardre Orie. The motion passed.

Approve Purchase of Elementary School STEM Curriculum

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the Purchase of Elementary School STEM Curriculum, not to exceed \$60,000. On a roll call vote, the following board members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide and Brendan Murphy. Nays: None. Absent: Ardre Orie. The motion passed.

Approve Consent Agenda

A motion was made by Carissa Casbon LaTourette, with a second by Brendan Murphy, to approve the Consent Agenda. On a roll call vote, the following board members voted Aye: Brendan Murphy, Carissa Casbon LaTourette, Sean Coleman, Stephen gray, Jim Guziak and Denise Ide. Nays: None. Absent: Ardre Orie. The motion passed.

The Consent Agenda is as follows:

- a. Consent Agenda
 - Approval of Minutes

- Regular Meeting July 29, 2019
- Special Meeting August 12, 2019
- Committee of the Whole Meeting August 12, 2019
- Regular Meeting August 26, 2019
- Treasurer's Report and Approval
- Bill Approval and Payment Authorization
- Activity Account

- Personnel Report
 - Employ:
 - Danielle Grazier – 1.0 MES Paraprofessional
 - Jennifer Anderson – 1.0 Kindergarten Paraprofessional
 - Elizabeth Rennolds – 1.0 Kindergarten Paraprofessional
 - Matthew Langevin – 1.0 MBAC Counselor
 - Correne Carp – Substitute *Pending Background Check Results*
 - Julie Milne – Substitute
 - Tyler Nelson – 1.0 MMS Paraprofessional
 - Alicia Keys – .5 MMS Media Center Clerk
 - Bridgette Bennett – 1.0 MES Paraprofessional *Pending Background Check*
 - Results
 - April Wazny – Substitute *Pending Background Check Results*
 - Retire:
 - Debbie Bakk – 1.0 Bus Driver, Effective September 13, 2019
 - Resignations:
 - Danielle Grazier – 1.0 MES Paraprofessional

Approval of MOU (Memorandum of Understanding) for the Teacher's Union

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the Memorandum of Understanding for the Teacher's Union as discussed in Closed Session at the September 9, 2019, Committee of the Whole Meeting. On a roll call vote the following board members voted Aye: Denise Ide, Brendan Murphy, Carissa Casbon LaTourette, Sean Coleman, and Stephen Gray. Jim Guziak voted Present. Nays: None. Absent: Andre Orie. The motion passed.

INFORMATION/DISCUSSION

Approval of Board Goals

Carissa Casbon LaTourette lead the discussion citing this was a discussion of Board Goals instead of an approval. In an effort to adopt its own goals for professional development, and keeping on a good board governance track Ms. Casbon LaTourette discussed with the board a rough draft of possible goals.

EIS Administrator and Teacher Salary and Benefits Report 2018-2019

Dr. Stephen Johns presented the state's EIS report including all of the administrators and teaching staff and their salaries as presented.

Superintendent Evaluation Tool

At the request of Carisa Casbon LaTourette, the Superintendent Evaluation Tool was moved to the Future Agenda Items.

Salary Compensation Report

This item was cited as being the same as the previously discussed EIS Administrator and teacher Salary and Benefits Report.

FUTURE AGENDA ITEMS

- Press Policy Updates
- Supt Eval Tool
- Discussion of Board Goals

SUPERINTENDENT REPORT

Dr. Lind attended a school naming ribbon cutting ceremony in Antioch for Antioch Elementary School being renamed as an Early Learning Center.

Dr. Lind regularly articulates with area High School Districts on two different levels. Last week he met with Superintendents for Warren HS, Grayslake HS District and Antioch HS District, as they do monthly. Today, Dr. Lind articulated with their curriculum directors.

BUSINESS OFFICE REPORT

Dr. Stephen Johns reported last Monday's State Fire Marshall visit which went well overall. The ROE's Life Safety visit is this Friday.

Dr. Johns also presented cost savings as reported, the internet portion is about \$20,000 annually in savings. Dr. Johns is looking at another cost savings utilizing the Voice Over IP feature with a company that uses At&T lines for local and long distance services is an additional savings of about \$21,000.

BOARD REPORTS

Stephen Gray congratulated Ben Walshire on a job well done as he attended MES's parent Night.

Sean Coleman attended the 24-Hour Challenge and noted it was great and seemed more contained having it at MMS this year. Denise Ide said Mr. Jazo, Mr. Yost and Mr. Albright did another great job.

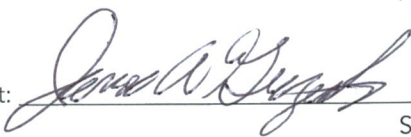
Cassia Casbon LaTourette talked with the auditor who expressed no concerns. Fall Fest was another great job by EPIC. Curriculum night was great (Mr. Walshire). The board thought the teachers did great and notated that there was standing room only.

ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Denise Ide to adjourn the Regular Meeting. On a voice vote all Members voted Aye. Nays: None. Absent: None. The motion passed. The Regular Meeting adjourned at 8:17 PM.

Board of Education
Millburn School District 24
Lake County, Illinois

By: 
President

Attest: 
Secretary

October 28, 2019
Date

Millburn School District 24

Board of Education Meetings

REGULAR BOARD OF EDUCATION MEETING

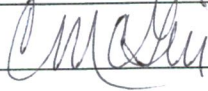
SEPTEMBER 23, 2019

Visitors, please sign in. Public Comment will be taken in the order that names are listed. Comments are limited to 5 minutes per person.

*Check below if
you wish to
address the Board*

Print Name

Signature

1. Carol McGuire		
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